**Boone Watershed Partnership - Board Meeting Minutes – November 20, 2018**

**TDEC-Johnson City, TN**

**Present:** Matthew Dake, Joseph Barnett, Jana Archer, Ingrid Luffman, David Rock, Cathy Landy, Casey Lambert

Matt called the meeting to order at 1:40 pm welcoming all.

* Jana Archer read the minutes of the September 20, 2018 meeting. Minutes were approved (motion: Cathy Landy, Second: Joseph Barnett).
* Financial Report provided by Dennis Scheer, Reviewed by Matthew Dake

**New Business:**

1. 2019 Officer Nominations – All officers agreed to stay in current positions.
	* Matthew Dake – President Chair
	* Ingrid Luffman – Vice President Chair
	* Dennis Scheer – Treasurer
	* Jana Archer – Secretary
2. Gammon Creek (Potential Project) with University of Tennessee –
	* On November 7th Matthew Dake and Steve Henegar met with Thanos Papanicolaou at the Tennessee Water Resource Center to discuss project assistance.
	* Location of the project is Gammon Creek near the Tri-Cities airport which discharges upstream of Boone Dam near Lakeview Marina.
	* The Water Resource Center is in need of a project manager and volunteers to assist with remediation.
	* We asked for a Tennessee Water Resource Center representative to speak to BWP in a future meeting, as soon as January.
3. Other New Business –
	* Ingrid has a few students working on an independent Study along Beaver Creek testing for E. coli using TDEC testing locations for past comparison. BWP completed some remediation along Beaver Creek so this project will update water quality results. These students will be presenting at the BWP General Meeting in December.
	* Bill Francisco requested approval to submit a BWP application for the $500 TWRA Riparian Tree Grant for Jacob’s Nature Park at Sinking Creek.

**Old Business:**

1. Outreach funds (TVA) – Appropriate use would be educational signs at Jacob’s Park.
* Discussion of potential signs included a citizen science project similar to Founders Park (Brush Creek) or signage about the history of the park (wetlands > fill > restored wetlands focusing on environmental history).
* Ingrid said an interactive staff gauge setup for citizen science is maybe possible upstream from the bridge near a tree.
* Bill suggested an alternative to the stream gage would be an interpretive sign placed at the outdoor classroom explaining living roofs benefits.
* Bill will run ideas past Connie Deegan for input.
* David Rock to speak with Andy Best about collaboration with educational signage.
1. Membership –
	* PayPal Status – Matt is to provide Dennis information to log into PayPal as some payments need to be processed.
	* Ingrid suggested we need a better system for tracking current membership.
		1. Send out new email reminders.
		2. Send out invoices to municipalities.
	* Ingrid will coordinate with Dennis about up-to-date memberships.

**Project Updates:**

1. Brush Creek tire removal project-grant proposal status –
	* + Received Executed Contract on October 19, 2018.
		+ Contractors, Bill Thomas, all in to possibly begin work in December or January 2019.
		+ Matthew will look for a BWP contract to use for work with Bill Thomas
		+ Ingrid will ask Martha Podren about breakdown of the original budget.
		+ All local business have agreed to have tires stored on their property temporarily.
2. Jacob’s Nature Park at Sinking Creek
	* The city building permit application submitted by general contractor, Hoilman Construction Company, was approved on October 19, 2018 with a six month duration. Tennessee Department of Correction (TDOC) and JC Parks and Rec are ready to move forward with the Outdoor Classroom.
	* Washington County Detention Center (WCDC) inmates are expected to finish clearing the building site by the end of November.
	* Parks and Rec staff will lay the fence and set posts with WCDC inmates in December, weather permitting.
	* Beams will not arrive to Lowe’s until January.
	* TDOC skilled inmates will provide labor January – March, weather permitting.
	* Ten days of construction is anticipated.
3. Gap Creek
* A 35” X 23” will be produced by Pannier Graphics.
* Wording for the sign is in the works.
* Graphics (BWP logo, root wads, stream bank stabilization) need to be chosen.
* Dennis talked to Andy Best about having a bench near the new sign. City was open to the idea, but are in the process of replacing benches along the trail.
* Waiting on completed design for approval to order sign for production.

**Upcoming Events:**

* **Dec 11:** BWP General Meeting 4PM at Winged Deer Park
	+ **Ingrid students to present on Beaver Creek Project**

There was no further business, the meeting adjourned at 2:50 pm.

Respectfully submitted,

Jana E. Archer, BWP Secretary