**Boone Watershed Partnership - Board Meeting Minutes – July 24, 2018**

**TDEC-Johnson City, TN**

**Present:** Matthew Dake, Joseph Barnett, Casey Lambert, Jana Archer, Martha Podren, Ingrid Luffman, David Rock, Dennis Scheer

Matt called the meeting to order at 1:45 pm welcoming all.

* Jana read the minutes of the May 15, 2018 meeting. Minutes were approved (motion: David Rock, Second: Joseph Barnett).
* Dennis summarized the YTD 2018 financial report.

**New Business**

1. No new business

**Old Business:**

1. Ice cream Social—Final Preparations
   * **Ingrid discussed items that still needed to be addressed on the planning spreadsheet**
   * **Jana will send out email congratulations**
   * Jana has confirmed all of the award winners
   * **Jana will send out an invitation to all BWP members**
   * **Ingrid will update the program**
   * **Ingrid will check with Bill Francisco to see if the pavilion is reserved**
   * **Gary has ordered the stained glass awards**
   * **Deb will need to update the website with award winners, date, and location**
   * **Ingrid will ask Gary about the engraving of the name plates for the stained glass base**
   * **Ingrid will pick up some supplies**
   * **Deb will pick up recyclable/reusable paper supplies**
   * **Martha, David, and Matt will bring ice cream scoops**
   * **Matthew will pick up signage and the EnviroScape**
   * **David is to call David Tomita on inviting more people from the City of Johnson City for the local government award**
   * **David also mentioned that we present the City of Johnson City their award at a local commissioner meeting. David will follow up with this.**
2. Brush Creek tire removal project-grant proposal status

* Letter from TDOC was sent.
* TDOC has been busy but are working on completing the contracts.
* Contractor is willing to perform the work and wait on full payment

**Project Updates:**

1. Jacob’s Nature Park at Sinking Creek
   * Outdoor classroom will need a permit which will have to be filed by the general contractor, Greg Hoilman of Hoilman Construction Company.
   * The City of Johnson City will not allow the classroom built in the floodway, so the classroom blueprint was moved from Deegan’s Crossing.
   * A survey will be necessary be to the proximity of the proposed sight between the neighbor and the floodway.
   * TH&P have identified no build zones.
   * Bill has requested an estimate and contract from TH&P to survey the exact location for the new site and a nearby alternative site.
   * This survey will add cost to the TDA grant.
   * Martha Podren asked if we could offer some of the remaining outreach grant from TVA in the budget to help with outreach materials for the classroom (building materials are not applicable to the TVA grant).
   * The project is not pushing into October-November
   * TDOC and Living Roofs, Inc. will be available, weather permitting.
   * Joseph Barnett and Steve Henegar put up 6 small birdhouses and 1 large bird condo this summer at Jacob’s Nature Park
2. Gap Creek

* A 35” X 23” will be produced by Pannier Graphics.
* Wording for the sign is in the works.
* Graphics (BWP logo, root wads, stream bank stabilization) need to be chosen.
* Ingrid offered to send Dennis a PowerPoint slide with the dimensions for the sign for correct placement of content.
* Dennis asked about a potential bench near the sign. **Joseph Barnett will inquire further.**

**Upcoming Events:**

* **Aug 11:** South Holston Clean up
* **Aug 25:** BWP Ice Cream Social and Aquatic Awards Presentation 1:00-3:00 pm
* **Aug 24-25:** Meet the Mountains festival in Founders Park
* **Sept 8:** Watauga Watershed Clean up Sponsored by Watauga Watershed Alliance
* **Sept 15:** Brush Creek Clean up with ETSU
* **Sept 18:** BWP Board Meeting
* **Oct 20:** Brush Creek Clean up with ETSU
* **Nov 16:** Brush Creek Clean up with ETSU
* **Nov 18 and 19:** Southeastern Division of the Association of American Geographers (SEDAAG) Meeting at Carnegie Hall in Johnson City <http://sedaag.org/annual-meeting/>

Ingrid will have a new research assistant with a focus on watershed work and the non-­profit field. This person could be a great asset to BWP.

There was no further business, the meeting adjourned at 3:24 pm.

Respectfully submitted,

Jana E. Archer

BWP Secretary