**Boone Watershed Partnership - Board Meeting Minutes**

**Wednesday, January 16, 2019 1:00 to 3:00**

**TDEC-Johnson City, TN**

**Present:** Matthew Dake, Joseph Barnett, Ingrid Luffman, Cathy Landy, Casey Lambert, Bill Francisco, Dennis Scheer, Steve Henegar, Deborah Wilkinson

Matt called the meeting to order at 1:03 pm welcoming all.

* Deborah Wilkinson read the minutes of the November 20, 2018 meeting. Minutes were approved with minor correction. (motion: Cathy Landy, Second: Ingrid Luffman).
* Financial Report provided by Dennis Scheer. Dennis had a question about Trout Unlimited’s portion of the storage unit rental. It is not clear if both BWP and TU are invoiced each representing half of the rental fee.

**Action item**: Dennis to check on the whether TU is paying any rent on the unit and also to find out how much it would cost for a smaller unit since we are not using much of the current space.

**New Business:**

1. 2019 Board of Directors – Board Member terms were verified.
   * Ingrid Luffman, Joseph Barnett, Cathy Landy whose terms ended December 2018 agreed to extend their terms till December 2020.
   * Matt Dake, Deborah Wilkinson, David Rock, Bill Francisco and Casey Lambert terms end December 2019.
   * Mike Barrett, Dennis Scheer, Jana Archer terms ended December 2018

**Action Items**:

* Dennis Scheer and Jana Archer need to notify Matt Dake as to extending their terms.
  + Ingrid will contact Mike Barrett the ETSU representative to determine his intent, to send a thank you for serving if he does not extend his term and ask him if he knows of someone else to replace him.

1. Conflict of Interest Forms
   * Matt requested all present to read the Conflict of Interest Agreement and sign if in agreement.

**Action Item**: Matt will scan them and send them on to Jana.

1. Tennessee Environmental Conference March 18th -20th

* Matt will not be attending the conference
* Joseph and Dennis will attend on the 19th and help with set up
* Ingrid will attend on the 20th and help take down

**Action Item**: If any other Board member is available and wishes to attend the conference, send Matt an email.

**Action Item**: Matt to talk with Martha to see if she still has openings available.

There was discussion about the number of tables to request. Bill will not be attending but will get Nature Park materials to an attendee. Once we find out how many people will be attending the conference, a decision can be made about the number of tables.

1. Other New Business – None

**Old Business:**

1. Outreach funds (TVA) –

No action was taken regarding a potential interactive staff gauge setup for citizen science upstream from the bridge near a tree. Can a stake be put in the creek to hold the gauge?

**Action Item**: Ingrid to contact TDEC to determine if a permit is needed to put a gauge in Sinking Creek.

1. Membership –
   * PayPal Status –Matt gave Dennis information to log into PayPal. It was noted that this password is critical in dealing with PayPal and needs to be kept in perpetuity.

**Action Item**: Dennis will get into the account and process any payments and he will send the pay pal list of members to Ingrid.

**Action Item**: Dennis to send out membership invoices to municipalities.

3.Gammon Creek (Potential Project) with University of Tennessee –

* Steve and Matt met with Thanos Papanicloauo (UT), Chris Wilson (UT), and Jordan Southern (USDA) in December

**Action Item**: Matt will work to get him to speak to the Board at the next meeting or another time that would fit his schedule.

**Project Updates:**

1. Brush Creek tire removal project-grant proposal status –

None provided

1. Jacob’s Nature Park at Sinking Creek
   * The park was awarded the Riparian Tree grant of $500. This will go to purchasing appropriate trees for the park.
   * “What’s the Buzz” is donating $1000 for plantings around the outdoor classroom.
   * Work on the classroom has been delayed due to weather. Bill will meet with Parks and Rec. on Jan. 25th to explain delays. The contractor has extended the permit.
   * There was discussion about the cost of the living roof installation. Steve Henegar has experience installing this type of roof and suggested that he and a couple of other volunteers (Dennis, Bill others) may be able to lay down the rubber roofing materials themselves. Steve wants to look at the plans.

**Action Item**: Bill to send Steve the plans for the living roof.

* Another potential project has been identified by the Director of Parks and Rec. Waste Management Services has grant money of $5000 which could be used to clean up the quarry area with any remaining funds going to plantings around that part of the park. Nothing concrete at this time.

1. Gap Creek

* Nothing new to report regarding signage on the Tweetsie Trail across from the project.

**Upcoming Events:**

* **BWP General Meeting Wednesday February 13 (need a presenter)**

**Action Item**: Deborah will look into any opportunities around the JC 150 year celebration.

* Wild and Scenic Film Festival

**Action Item**: Ingrid to check with Kathleen Moore as to dates

* Jump Start Seed Swap and Pollinator Day, February 2, 2019 9-12 Memorial Park Community Center, JC
* Jacob Nature Park Minga-Sunday, January 20, 2 to 5
* Next Board Meeting March 13, 1:00 TDEC.

There was no further business, the meeting adjourned at 2:28 pm.

Respectfully submitted,

Deborah Wilkinson